TENDER INVITATION FORM

To,
M/s……………………………..
………………………………
………………………………

Subject: Quotations for Renovation of Toilets-reg

1. Sealed quotations for Renovation of toilets, as per the enclosed specifications are invited by the undersigned up to 2.00.P.M 20.8.2016(date).
   Quotations should be sent under strong sealed cover marked as quotation for supply of dresses on hire, and not by name. The quotation will be opened in the office of the undersigned at 2.30 P.M on 20.8.2016 (Date.)

2. The quotation shall be submitted accordingly to the terms & conditions specified in paragraphs 3 to 15 Unless specified otherwise in the quotation, it shall be construed that the terms & conditions stipulated hereunder have been agreed to.

3. The rate should be F.O.R and should include excise duty, sales tax, freight charges, any other taxes, rates or imposition whatever liable in respect of the supply. The Vidyalaya shall not be liable to pay any tax, freight etc. which has been expressly stipulated in the quotation in the event of acceptance of the quotation.

4. There should not be any overwriting or corrections in the quotation. If a figure is to be amended it should be neatly scored out the revised figure written above and the same attested with full signature and date. In the absence of attested signature the quotation is liable to be rejected.

5. The undersigned does not bind himself to accept the lowest quotation and are reserves the right to accept the quotation in whole or in part i.e. with respect to all articles mentioned in the attached statement as he may decide.

6. On acceptance of the quotation it will become a contact and shall be bound by the terms and condition of the quotation.

7. The person/persons whose quotation is accepted, hereinafter, called the contractor, shall deposit an earnest money of NIL-by means of Demand draft in favor of NIL along with the quotation which shall be refunded in the event of rejection of the quotation. The earnest money will be adjusted towards Security Deposit which shall be payable at the rate mentioned below:
   Security Deposit NIL

If the contract is not agreeable to pay Security Deposit. The reasons there of should be specified and the undersigned will reserve the right to accept or reject the request.

8. If the contractor fails to supply the articles within the time stipulated in the later or acceptance by the undersigned, the undersigned shall be at liberty to purchase the article
from the market to get the rest of the contract completed by any other person or firm and the difference of price, if any shall be deducted from the earnest money/Security deposit & in case any amount in excess of the security deposit is paid by the undersigned, the contractor shall be liable to pay this amount.

9. The quantity articles indicated in the attached statement may be increased or decreased at the discretion of the undersigned without assigning any reason. In case and order for any articles is placed for quantity 100 or more one sample shall be retained by the school and no cost will be paid for the same.

10. Prior to acceptance of the quotation, the undersigned reserves the right to call for sample or demonstration and contractor shall be liable to supply the sample or give the demonstration free of cost.

11. In the event of acceptance of the quotation and placing of the order for purchase the articles ordered for would be subjected to an inspection by the undersigned or his representative and are liable to be rejected if the articles supplied are not according to approved samples or do not confirm to the specifications prescribed.

12. The rates quoted by the contractor shall hold good up to 31.8.2017. No amendment in the rate excepted increase in the rate of Sales Tax during the period of execution of the contract, will be accepted.

13. The contractor shall be required to fix a tin liable on the furniture supplied by him, giving his name and year of manufacture.

14. The amount of security deposit shall be retained by the Vidyalaya for a period of six months from the date of completion of supplies as a safeguard against any defect appearing in the articles supplied within this period.

15. Quotation which do not comply with the above conditions are liable to be rejected.

16. These instruction to tenders are to be signed by the contractors and return with the tender.

17. The firm must have TIN number, please submit latest Income Tax returns copy/sales tax return copy.

18. 2.06% Income Tax will be recovered from the total bill amount.

**Specification for Renovation toilets enclosed**

All the above condition are accepted by me/us

PRINCIPAL

Date

Witness-I Name-
Address-
Occupation-

Witness-II Name-
Address-
Occupation-
KENDRIYA VIDYALAYA NO.1 GOLCONDA, HYDERABAD

SPECIFICATION FOR RENOVATION OF TOILETS

<table>
<thead>
<tr>
<th>S.NO</th>
<th>DESCRIPTION</th>
<th>UNIT</th>
<th>QTY</th>
<th>RATE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Supplying and fixing approved good quality non-skid Gujrat ceramic tile for toilet flooring of approved shade with tiles of size 300 x 300mm jointed in neat cement and matching pigment over and including a bed of CM 1:4 (1 cement: 4 coarse sand) 20mm thick including curing, labour necessary tools &amp; tackles and washing with oxalic acid in flooring complete all as directed by the engineer-in-charge.</td>
<td>Sft</td>
<td>1750</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Providing and fixing approved good quality glazed tiles to toilet walls of approved design of size 200 x 375mm of approved shade and make over and including 12mm thick cement plaster 1:3 (1 Cement: 3 coarse sand) and jointing with white cement slurry mixed with approved matching colour with tiles, including cost of cement, labour, necessary tools &amp; tackles complete etc as directed by engineer-in-charge.</td>
<td>Sft</td>
<td>4190</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Providing water proofing treatment to the entire toilet floor and 6” on wall. Before laying the tiles floor should be treated with 2 coats of waterproofing chemical MYK ASO Ditch band Tapes or equalant for joints, Edges &amp; Corners. The material should be applied evenly @</td>
<td>Sft</td>
<td>1200</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
1.2kg/sq.m. After curing 2 days final layer of plaster of avg. thick 30mm should be provided on the waterproof coating.

<table>
<thead>
<tr>
<th></th>
<th>Description</th>
<th>Unit</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td>Dismantling and removing of existing wall and floor tiles rate shall including with removing of debris out</td>
<td>Sft</td>
<td>4290</td>
</tr>
<tr>
<td>5</td>
<td>Consideration toilets: - M-16, P-11, P-2, P-28, P-20, P-3, P-12, P-29, P-19</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Total Amount

Grand Total

Signature

Name of the firm:___________________

Address:________________________

Contract No.(M)/Landline.____________

Date:______________________________
From

To
The Principal,
Kendriya Vidyalaya No.I,
Golconda,Langar House,
HYDERABAD-50008.

Sub:    Registration of supplier for the year 2016-17: reg:

Sir,

With reference to your letter No.F.73/KVG-1/205-16 dated 25.6.2015, on the above cited subject, I am to furnish the required information in the Performa as under for registration of your firm as supplier of painting Material, for the year 2015-16.

<table>
<thead>
<tr>
<th>Name of the firm</th>
<th>Nature of business</th>
<th>Year of establishment</th>
<th>Details of specific goods/Service dealt with</th>
<th>Whether registered or not if reg. pl. produce proof of reg. i.e. IT/TAN/VAT/No. copy of the same me be enclosed/forwarded</th>
<th>Whether post sales service undertaken fre of cost during warranty period</th>
<th>Whether your firm has paid Income Tax upto date, if so, please produce a latest Income Tax clearance certificate.</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
<td>5</td>
<td>6</td>
<td>7</td>
</tr>
</tbody>
</table>

Therefore, I am to request you to register our firm’s name as supplier.

Thanking you,

Signature:___________
Name of the Firm:
Address:
Stamp
Phone No.
Mobile No.